



Board Meeting Minutes

Date: January 21, 2026

Time: 6 – 8 pm

Location: Virtual via Teams

Microsoft Teams

Attendance: Kim Thompson (Chair), Jonah Hartery (Vice-Chair) , Laura Betts (Treasurer), Daniel Gee (Public), Martin Zwicker (Public), Tammy Scott (Registrant), Noel Pendergast (Registrant), Lori Peppler-Beechey (Registrar)

Time		Item / Presenter	Discussion / Decisions	Action Items / MRP
	1	Call to Order		The meeting was called to order at 6:04pm
	2	Declaration of Conflict of Interest		No conflict of interest was declared
	3	Land Acknowledgement		
	4	Approval of Agenda	Decision	Motion to approve agenda as presented Mover: Jonah Hartery Seconder: Laura Betts
	5	Approval of Meeting Minutes		
		5.1 November 19, 2025	Decision	Motion to approve the minutes form

				<p>the Nov 19/25 meeting as presented.</p> <p>Mover: Noel Pendergast</p> <p>Seconder: Jonah Hartery</p> <p>Abstain: Martin Zwicker</p>
	6	Consent Agenda Items	Decision	<p>Motion to approve the Consent Agenda as presented.</p> <p>Mover: Jonah Hartery</p> <p>Seconder: Noel Pendergast</p>
		6.1 Registrar’s Report (Lori)		:
		6.2 Treasurer’s Report (Laura)		
		6.2.1 Financial Statements (Laura)		
	7	Business Arising		
		7.1 NSRRT Policy Manuals (Lori) – Clarification on officer and vice chair terms in Governance Manual (highlighted)– question from Nov 19 th Board meeting	Update on updated Governance Policy Manual (for discussion)	The language pertaining to Vice Chair appointments and terms was reviewed. The language in the policy manual reflects the requirements for the Subsequent Board and will be reflected in the updated

				<p>bylaws currently in progress.</p> <p>Martin Zwicker suggested that the objects of the RHPA (6) and role of the NSRRT Board of Directors be incorporated into policy statements.</p> <p>ACTION: The registrar will incorporate this language when updating policy manuals, TORs and other documents</p>
		7.2 Update on stakeholder consultation and process for the determination of Reserved Practice – Anesthesia Assistance (Lori)	For discussion	Lori provided a summary of the stakeholder feedback obtained on the practice of AA in NS. This was an important step in the implementation of Reserved Practice during the next renewal year.
		7.3 Reserved Practice – Anesthesia Assistant Policy (Lori)	Practice – Anesthesia (for discussion) Assistant Policy	No additional feedback was provided on the draft policy. Martin Zwicker questioned why the Regulation refers to Reserved

				<p>Practice as Restricted Practice while the bylaws and eventual roster will refer to it as Reserved Practice.</p> <p>ACTION: The Registrar will review the regulation and bylaws in more detail to look for reasons for this.</p> <p>Next Steps for establishing AA as reserved practice:</p> <ol style="list-style-type: none"> 1. Post renewal survey to all AAs 2. Policy approval at the April 2026 meeting
		7.4 Reserved Practice – Anesthesia Assistant Checklist and Survey	Anesthesia Assistant Checklist and Survey (for discussion)	Presented with no additional changes
		7.5 Committee Appointments – NSRRT Committee application form (Lori)	Approval of NSRRT Committee application form (Decision)	<p>Martin Zwicker commented to make sure there is enough space to answer questions 10 - 12</p> <p>Jonah Hartery commented that</p>

			<p>it is important that we align the committee application form with the Board Competency Self Assessment.</p> <p>Noel Pendergast emphasized the importance of filling competency gaps in both the Board and Committee – the alignment of these documents should help the nominations committee do this.</p> <p>When discussing the difficulty recruiting public committee members through the Network Martin Zwicker</p> <p>Martin asked about compensation – ours is less than any others in the Network. It will be important to consider this for future</p>
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				<p>recruitment and in future budgets</p> <p>Motion to approve the Committee application form with edits that ensure alignment with the Board Self Assessment Mover: Jonah Hartery Secunder: Martin Zwicker</p> <p>ACTION – Registrar to ensure alignment of the committee application for with the board self assessment</p>
	8	New Business		
		8.1 Ratification of Contract for Registrar Support (All)	Ratification of the e mail vote to approve contract for registrar support (Decision)	<p>Martin Zwicker suggested two motions.</p> <p>Motion 1: To ratify the e mail vote to approve the contract for registrar support Mover: Daniel Gee Secunder: Noel Pendergast</p> <p>Motion 2: To transfer \$4200 from the</p>

				<p>Management line (Pathfinder) of the GL to the Deputy Register line to cover the contract until March 31/26. Mover: Martin Zwicker Seconder: Tammy Scott</p>
		8.2 Network Board Training Modules	For discussion	<p>Martin Zwicker indicated that while he has completed the series of modules there may be new ones that have not been completed. Martin will let the registrar know which ones are outstanding.</p> <p>Kim Thompson asked for confirmation that the enrolment had been sent to ensure that the e mails from the Network are being received.</p> <p>ACTION: Lori to register members of the Board in the</p>

				Network modules
		8.3 NSRRT Board Meeting schedule	For discussion	<p>Jonah Hartery and Kim Thompson may have a work conflict with the September meeting date. Earlier in September may work better</p> <p>Martin Zwicker has a conflict with the third Wednesday of every month.</p> <p>The suggested April meeting date will work</p> <p>ACTION – The Registrar will redo schedule considering the above and bring it back to the March 2026 meeting.</p>
		8. 4 Accreditation of UDST program (formerly CAN-DOHA) - additional item added at the end of the meeting		<p>UDST RT program is now fully accredited with Accreditation Canada. Based on a registration case heard in the Province of Ontario and their legal council it would be very difficult</p>

				<p>to not accept this program as equivalent to the currently approved Canadian programs. There is a concern that this may open up the door for other international school to seek the same accreditation. UDST may be considered to be different since it was previously partnered with CNA as a Canadian program.</p> <p>The Registration and Licensing Committee can approve any program that it deems to be equivalent to currently approved programs. As pressure increases from DHW and NSH to find alternate license pathways for internationally trained RTs the Registration and</p>
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				Licensing Committee will need to consider this program for approval as a whole or on an applicant by applicant basis. This will be an important conversation at the NARTRB meeting in May.
	9	Next Meeting		March 25 2026
	10	Adjournment		Mover: Jonah Hartery